**FACTOM**

**COMMUNITY**

**MEETING MINUTES**

**Factom Guides**

**Meeting #19-**14

**201**9**-**04-01

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| **Date and time of meeting** | 2019-04-01, 20:00 UTC |
| **Date minutes drafted** | 2019-04-01 |
| **Date minutes approved** | 2019-04-08 |
| **Organization/Team** | Factom Guides |
| **Attendees** | Factom Inc (Brian Deery), DBGrow Inc (Julian), Canonical ledgers (Sam), Centis BV (Niels), The 42nd Factoid AS (Tor) |
| **Members not in attendance** |  |
| **Other attendees** |  |
| **Meeting Leader** | DBGrow Inc (Julian) |
| **Meeting Secretary** | The 42nd Factoid AS (Tor) |

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| **Subject 0** | * **Roll Call** * Approval of minutes from previous meeting on 2019-03-25 |
| **Discussion** |  |
| **Conclusion** | Meeting minutes are approved. |
| **Follow up** |  |

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| **Subject 1** | Announcements/Reminders/Process timeline |
| **Discussion** | * Current topics: * Recurring grant document (doc 107) will be put up for ratification today * ANO single round process document ratification * Community Website Management ratification * [Process discussion / document ratification timeline:](https://docs.google.com/spreadsheets/d/15QMJrxErMetSgpzwQUKQ_OjmccqfTNvuImdOLjruvlc/edit?usp=sharing) |
| **Conclusion** |  |
| **Follow up** |  |

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| Subject 2 | Factomd-update - Brian |
| Discussion | Brian: The past two weeks we were getting some concerning results from the testnet and mainnet, and the current RC we got out there we think fixes one problem we had with brain swapping. We were seeing some other symptoms with this release; high CPU utilization lasting many hours and There was some odd behavior with the process list not filling in when first booting up. The weird process list reboot issues happened during the first undetermined time after a restart. Factomd was acting in a way not expected. This was concerning enough to hold back on release. During the last week Paul found the high CPU reason. It was a bug when things are in the holding queue which would show the long multi-hour high CPU utilization. We have a patch out for that. The weird issue with the process list we thought might last for hours after a reboot, but we now have kind of been able to separate both of those issues and have not seen the weirdness happen beyond 10 minutes. One of the things we do on the mainnet is to wait 10 minutes during the boot-up process, so the weirdness goes away by the time we are out of the ignore period, and so seems safe, even with this bug that might affect followers (does not really matter due to them not keeping up anyways). QA at this point is testing a new release candidate. We will get that tagged and have some testing from the community. A little bit preliminary, but we will see where we go from here - feeling good about it. Thousands of thousands of changes have been testing on the testnet for a month now. We are narrowing it down to a few minor issues and I’m feeling confident at this point. |
| Conclusion |  |
| Follow up |  |

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| Subject 3 | Emergency System Alert Plan (Nic/Nolan) |
| Discussion | Sam: I don’t know if any of them were able to make it today. I put it in as a placeholder if they were able to sync up and discuss the process going forward and get them up to speed so I can transfer hosting the alert-bot and twilio to them before stepping down as a guide. |
| Conclusion |  |
| Follow up |  |

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| **Subject** 4 | **Follow up: tasks from last meeting / upcoming tasks** |
| **Discussion** | Sam:  (Text from previous meeting begins)   * -Ensure all tasks are transitioned over to people * -Tor and I will work on getting 001 v1.5 and Doc 107 up for ratification   (Text from previous meeting ends    **To**r:  (Text from previous meeting begins)   * -Working on 107: Permanent grant document   (Text from previous meeting ends)   * Update supporting documentation with links to newly ratified document * Update * Ratify Document 107 - grant document   **Julian:**  (Text from previous meeting begins)   * Review all comments for 001 v1.5 ANO process changes * Finalize 001 v1.5 changes for ANOs * Finish ANO process ratification thread   (Text from previous meeting ends)   * Make sure 001 1.5 gets put up for ratification * Facilitate transition for the two new guides, Nic and Nolan   Brian**:**  **(Text from previous meeting begins)**   * Input on updates for 1.5 last section with ANO election updates * Reboot audits commence ANO side   **(Text from previous meeting ends)**   * New Release Candidate * Reboot infrastructure maturation * 1.5 updates post ANO election * Continual grant process   Niels:  (Text from previous meeting begins)   * Mostly be working on preparing for coding workshop and hackathon preparation * Work on on-chain voting * Continue working on building out fct stakeholders   (Text from previous meeting ends) |
| **Conclusion** |  |
| **Follow up (until next meeting)** |  |
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| **Subject** 5 | **Open floor** |
| **Discussion** | Niels:  I would like to thank both you Julian and Sam of the tireless work, blood sweat and tears… For the roughly past year as guides. I know it takes a lot of time, and it is not always the easiest work and I would like to thank you again. Lets hope we continue on this path we have all taken.  Julian: it has been fantastic working with you and the other guides and looking forward to work with you in the future.  Sam: I’d like to echo Julian’s comments, it has been a pleasure.  Brian: The ecosystem has benefited from your participation and will continue to do so also in the future. |
| **Conclusion** |  |
| **Follow up** |  |

Meeting adjourned at 20:22 UTC.